H&R Meeting 2 Notes

- Welcome Back
- Campus Health Tour
  - Highland commons is comprised of both campus health and the DRC
  - 75K visits/year
    - derived from health visits and CAPS
    - Full pharmacy both RX and OTC
    - Labs can be done on site
    - Radiographs completed on site
      - One visit can equate to multiple visits per person
  - H&R Fee funds services
  - Numerous Departments within the facility
    - Immunization
    - Sports medicine
    - PT
    - Walk in clinic
    - Records
    - Shared facilities with DRC
    - Women’s Health
    - 150 employees
- Opportunity to address Board Member Questions or Topics (Moved to end)
  - Campus rec
    - How will minimum wage increase affect student staff?
      - Aprox. $200,000 increase next year
        - Will grow with law
      - Will come from H&R Fee
    - Will Fees increase to pay for additional wages?
      - Most likely
      - Natural life span of a fee
- Campus Recreation and Health Services Presentations
  - Health Services
    - Overview of revenue and Expenses
      - Breakdown of all expenses and accounts
        - Local
        - H&R Fee
        - Salary and ERE
        - Operations
        - Capital
        - Transfer out → money that is given out to other sections
      - Radiology is sent to 3rd party
      - PnC
        - Health record system
• Labs that can’t be done in house are sent to Sonora Quest and that is a contracted fee
  
  ○ Campus Recreation
    ▪ Auxiliary uptake increases in spring
    ▪ Bond fee is tracking up
    ▪ Rest is tracking lower
    ▪ Fund balance is going to locker room renovation
      ▪ One-time expenses
        ○ Not year-to-year
    ▪ Transfer outs
      ▪ Locker room remodel
      ▪ Sitton field loan
      ▪ Contribution back to student affairs
    ▪ Full time Staff (Employee related expenses)
    ▪ Student employees
    ▪ Operation expenses
    ▪ Custodial staff
      ▪ 9 plus supervisor
      ▪ not included contracted affairs
    ▪ Locker room project
      ▪ As of 1/9 $450,000 was funded
        ○ Anticipate for another $450,000
      ▪ H&R will fund $1,250,000
      ▪ Auxiliary fee $700,000
      ▪ Program fee $300,000
      ▪ Bond fee $1,000,000

• Questions and answers
• Governing Document Adjustments
  
  ○ Adjusting governing document to include specific structure as to how to amend or adjust the document in times of board suggestions
    ▪ Add an amendment to create a vote system by board members
      ▪ Create 2/3 vote by ALL MEMBERS (need not be present at vote)
      ▪ Information will be sent out to non-present members
      ▪ Non present members will have 24hrs to respond with vote
      ▪ If no vote is received, vote is forfeited by that person and all votes received will be tallied

  ○ Board Members Tenure – Adjustment Bylaws to extend?
    ▪ Vote was taken and majority voted to change
    ▪ 3 years and on 4th year board approval will take place
Completed by Rachel Abraham and Alex Reichsfeld

- 90% pass rate
- Adjourn